

Office Use Only:  
 Swim Day: \_\_\_\_\_ Time: \_\_\_\_\_  
 Classroom: \_\_\_\_\_  
 PU or Back to Class: \_\_\_\_\_  
 Initials: \_\_\_\_\_



**Quality Swimming Registration and Payment Authorization Form**

Parent's Name (Last) \_\_\_\_\_ (First) \_\_\_\_\_

Address: \_\_\_\_\_ City, State \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Would you like to receive info by email? \_\_\_\_\_ Yes \_\_\_\_\_ No

How did you hear about Quality Swimming? \_\_\_\_\_

If a friend referred you to us, please give us your friend's name: \_\_\_\_\_

**I have received a Quality Swimming Parent Handbook including the Policies and Procedures: Please initial: \_\_\_\_\_**

Student Name (Please give last name if different from parent)	Date of Birth	Student General Health Information (circle one)	Does he/she have any continuing medical or learning problems (if yes, please explain)
		Fair    Good    Excellent	
		Fair    Good    Excellent	
		Fair    Good    Excellent	

Photos are occasionally taken at Quality Swimming and I understand that any photo taken of my child may be used for Quality Swimming, Inc. publicity purposes. Yes, you may use my child's photo: \_\_\_\_\_ Please do not use my child's photo: \_\_\_\_\_

I (Parent's name) \_\_\_\_\_ the parent/guardian/self of (student's name) \_\_\_\_\_ hereby give my permission for him/her/self to participate in the Quality Swimming, Inc. program. For, and in consideration of Quality Swimming, Inc. sponsoring we agree to release and forever discharge Quality Swimming, Inc., its officers and employees from any and all liabilities, demands of claims for loss or damage resulting from any injury or damage which may be sustained on account of his/her/your participation in the program. I agree to abide by all the above initialed policies of Quality Swimming, Inc.

Signature of Parent/Guardian/Self: \_\_\_\_\_ Date: \_\_\_\_\_

**Please select type of payment :**

Automatic Charge Request from Credit/Debit Card  
 I authorize Quality Swimming to charge my credit/debit card monthly as per the Monthly Credit Card Payment Schedule. Every effort will be made to contact you if your charge has been denied. After 3 attempts, your child(ren) may be removed from the upcoming month and you may risk losing your preferred day and time.

We accept Mastercard, Visa, American Express and Discover cards.

Card #: \_\_\_\_\_ V-Code: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name as it appears on the card: \_\_\_\_\_

Cash or Check  
 I understand that by selecting to pay by cash or check, it is my responsibility to make those payment **BEFORE** the Due Date otherwise; my child(ren) will be removed from the upcoming month and I may risk losing my preferred day and time. Check payments will be accepted only if registering and paying per quarter (3 months).

A check must be received by the 7<sup>th</sup> of the month prior to the next quarter to guarantee your time for the next quarter. Therefore, a payment is due by December 7<sup>th</sup> for January, February and March; a payment is due by March 7<sup>th</sup> for April, May, and June; a payment is due by June 7<sup>th</sup> for July, August, and September; and a payment is due by September 7<sup>th</sup> for October, November and December.

**I have read and accept the payment option procedures as stated above. I understand that by signing this authorization I am entering an agreement with Quality Swimming until cancellation. Cancellations must be made by the 7<sup>th</sup> of the preceding month (for example, notification by March 7 to discontinue lessons for April.) This agreement may be reinstated upon reenrollment.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Quality Swimming Policies

### Initial

\_\_\_\_\_ **OUR PROGRAM IS A CONTINUOUS PROGRAM.** Therefore, once you are signed up for a lesson, you will stay enrolled until you inform us that you are discontinuing lessons. **We reserve the right to change any class that does not fill.**

\_\_\_\_\_ All registration fees and tuition are due at time of enrollment and are **nonrefundable**. Credit and debit card customers will be automatically charged the second week of the month for the following month (four weeks of lessons). Check payments will be accepted only if registering and paying per quarter (3 months). If a check is returned for any reason, a \$25 fee will be charged to your account; payment is due immediately upon notification. **A \$25 Late Fee will be assessed to any account with an outstanding balance on the first of the month.**

\_\_\_\_\_ Cancellations: If you are planning on discontinuing lessons, you must notify us in writing by the 7<sup>th</sup> of the preceding month. We have a **NO REFUND POLICY**. If you know in advance that your child will miss a number of lessons, or if your child will be out for an extended time due to illness or vacation, we recommend that you suspend your lessons. The remaining balance will be held on your QSI account for **3 months**. If this 3 month period occurs during the QSI Holiday Break, it will be extended to 4 months. No refunds will be issued. If you suspend your lessons for any reason, we cannot guarantee your original time and teacher when you are ready to return. We will do the best we can when you return, but please keep in mind that certain hours and teachers are very difficult to get.

\_\_\_\_\_ Absences and Make ups: **One makeup for each class per week per month may be scheduled.** Additional make ups may be scheduled for \$5. The below requirements must still apply.

- YOU MUST NOTIFY THE OFFICE AT (561) 487-8276 BY 9:00 AM THE DAY OF THE LESSON BEING MISSED to be eligible for a make-up. Please leave a message if we are unable to answer your call.
- Makeup lessons will be honored for one month.
- Absences may not be credited to the next month's payments. If two or more lessons have been cancelled due to weather and are less than one month old, you may request a credit on your Quality Swimming Account to be used next month.
- We **DO NOT** guarantee the same teacher, time or student teacher ratio for group lesson make ups.
- Make ups cannot be rescheduled. We **DO NOT** makeup a makeup.

\_\_\_\_\_ **SWIM DIAPERS:** If a student is not toilet-trained or has been toilet-trained for less than 6 months, **he/she must wear a disposable swim diaper and an approved cloth swim diaper** to assure a double layer of protection. The cloth swim diaper must pass the two-finger test (if 2 fingers can be inserted under the elastic in the legs and waist, the swim diaper is too large and the child will not be permitted to enter the water). Disposable diapers alone do not pass the Board of Health Code for public pools.

\_\_\_\_\_ **PARENTAL SUPERVISION:** Please do not let children enter the pool area until the teacher calls them. All children must be supervised by parents when not in the water.

\_\_\_\_\_ **PHOTOGRAPHS:** Photos are occasionally taken at Quality Swimming and are used for Quality Swimming publicity purposes. Please indicate on your registration form if you would not like your child's photo used.

\_\_\_\_\_ **EMAILS:** We email our families regularly with information, news, upcoming events and promotions. If you have not received our emails, please call the office at (561)487-8276 so we may add you to our email list.